



TENDERING PROCEDURES

T1.1 TENDER NOTICE and INVITATION TO TENDER

• **Tender Reference Number: BVI/ENG/13/2025 - 26**

Tender Title: A WORKS CONTRACT FOR DESIGN, SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A 2000LPM PHARMACEUTICAL PURIFIED WATER PLANT AND 6000L LOOP BUFFER TANK

- Sealed Tender offers are invited for **A WORKS CONTRACT FOR THE DESIGN, SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A 2000LPM PHARMACEUTICAL PURIFIED WATER PLANT & 6000L LOOP BUFFER TANK**
- The works contract will include the following:
 - a. Supply & Delivery
 - b. Installation
 - c. Commissioning & Testing
- The Procuring Entity: Botswana Vaccine Instituted Limited
- Procurement Method is: Open Domestic bidding
- Tenderers who are domiciled in Botswana and citizen owned contractors, must to be considered for the award of the contract, be registered with the Public Procurement Regulatory Authority in the following (PPRA) in the following categories:
 - Code 05 – Water and Sewage treatment plant works and maintenance**
 - Subcode 01- Water and sewage treatment plants grade OC**
- Preference margins will be applied to qualifying bidders in line with the prescribed Preference Scheme
- Economic Diversification Drive (EDD) or
- Local Procurement Scheme (LPS)
(Only one will apply which benefits the Citizen more).
 - The tender is reserved for 100% citizen owned companies
- The tender is not open to State Owned Entities/Parastatals or any such entities wherein the Government has a stake/shareholding in any bids from such entities shall not be accepted.
 - The tender allows for a joint venture or consortium arrangements with foreign owned companies
- Notwithstanding anything in the foregoing, BOTSWANA VACCINE INSTITUTE is not bound to accept the any tender offer or to bear any expense incurred by bidders in the preparation thereof.

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- This document will be available for distribution through email from **03/09/2025** during working hours (07:30hrs-12:30hrs and 13:30 to 16:00hrs from Botswana Vaccine Institute (BVI) situated at plot 6385/90, Leraja Road Broadhurst, Gaborone

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- A non-refundable deposit of P 250.00 payable by EFT or Bank Deposit to the below listed banking details is required before collection of the tender documents. Youth owned companies shall pay half of the tender price, proof required for verification.

Bank: Access Bank
name: Corporate

Account type: Current

Branch code: 552067 **Branch**

Account Number: 1002533640701

- Proof of payment should be emailed to email: procurement@bvi.co.bw
- When making payment, include as reference bidding Company Name and Tender reference number. Also, include in the proof of payment submission the name of contact person and contact number as well as the tender title
- NB: Communication with the bidder will be through the email used to submit proof of payment for the non-refundable deposit of P250.00 payable by EFT or Bank Deposit made out in favour of the Botswana Vaccine Institute
- Bidders must follow up with Botswana Vaccine Institute if they have not received the tender document within 24hrs after sending proof of payment. Botswana Vaccine Institute will not be held liable in the event the bidder did not receive the ITT document.

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- There shall be a compulsory site visit on **11/09/2025 @ 1000hrs** at Botswana Vaccine Institute, plot 6385/90, lejara road Broadhurst industrial Gaborone

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- The closing time for receipt of tender offers is **10:00 hours** on **19/09/2025** Late, faxed, post mailed, e-mailed, and telephonic tender offers will **not** be accepted
 - Bids shall be opened immediately after closure on the same day at the address mentioned above
 - The tender Evaluation will follow: Quality and cost Method of Evaluation-works
 - The Bid Submission Method is: **Two Envelope Submission Method** in which sealed original and all the sealed copies of the technical offer are placed in one separate sealed envelope whilst the sealed original and all the copies of the financial offer are enclosed in another separated sealed envelope. The two sealed envelopes are then placed in one outer securely sealed envelope
 - **The design of the plant shall undergo approval to ensure adherence to cGMP requirements as per the cGMP license**
 - **Only after approval shall the execution be carried out.**
 - The bidder should be prepared to make a presentation on their plant designs

One (1) original tender document marked ORIGINAL and 3 duplicate copies of the original document marked copy in one sealed envelope clearly marked

BVI/ENG/13/2025 – 26 - A WORKS CONTRACT FOR THE DESIGN, SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A 2000LPM PHARMACEUTICAL PURIFIED WATER PLANT & 6000L LOOP BUFFER TANK shall be delivered to Botswana Vaccine Institute (BVI) situated at plot 6385/90, Leraja Road Broadhurst, Gaborone

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- The name and address of the bidder should be clearly marked on the envelope.
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The Public Procurement Regulatory Authority Standardized Conditions of Tender for Works shall apply to this procurement, for which all the applicable Tender Data is contained in the tender documents.