

	TENDERING PROCEDURES	T 1.1 TENDER NOTICE and INVITATION TO TENDER
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Tender Reference No. BVI/WAR/11/2025/2026

- **Tender Title. INVITATION TO TENDER FOR THE SUPPLY AND DELIVERY NOVASEPTUM P-POUCH STERILE 50ML AND P-MANIFOLD 4X50ML + PURGE**

- Sealed Tender offers are invited for the procurement of **supply and delivery of Nova septum P-Pouch sterile 50ml and P-MANIFOLD 4X50ML + PURGE** at the Botswana Vaccine Institute Limited

- The Procuring Entity is: Botswana Vaccine Institute Limited
- Procurement Method is: Open Domestic Bidding

- Tenderers who are domiciled in Botswana must, in order to be considered for the award of the contract, be registered with the Public Procurement Regulatory Authority in the following categories:
Code: 211-**General Supplies**
Sub code(s): 09 **Laboratory equipment, spares and accessories e.g. test tubes, Benson burners etc.**

- The tender is reserved for citizens or citizen contractors as stated under Section 76 (2) of the Public Procurement Act.
- Preference margins will be applied to qualifying bidders in line with the prescribed Preference Scheme

Economic Diversification Drive (EDD) or
Local Procurement Scheme (LPS)
(Only one will apply which benefits the Citizen more).

- Tender documents will be sent via email to the bidder upon presentation of proof of payment and confirmation of receipt of funds.
- Documents will be sent during working hours between 08:00AM and 16:00PM
- A non-refundable deposit of BWP250.00 payable by EFT or Bank deposit made out in favour of the Botswana Vaccine Institute bank account stated in the tender document and is required before the tender document is sent via email to bidders. Youth owned companies shall pay half of the tender price, and proof required for verification is required upon collection. Deposits shall be made to the below stated banking details:

Bank: Access Bank
552067

Account type: Current

Branch code:

Branch name: Corporate

Account Number: 1002533640701

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- Queries or clarifications relating to the issuance of these documents may be addressed in writing not later than 5 working days before the tender closing date to the Procurement Manager, Tel No: +267 3986729 Email address : procurement@bvi.co.bw
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- The tender is not open to State Owned Entities/Parastatals or any such entities wherein the Government has a stake/shareholding in any bids from such entities shall not be accepted.
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- The closing date and time for receipt of sealed tender offers is 17/10/2025 at **1000hrs**
 - Late tender offers will not be accepted.
 - The Bid Submission Method is: **One (1) Envelope Submission Method** in which a tenderer's financial and technical offers are submitted together in one sealed envelope.
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- Submit one (1) original tender document marked **"ORIGINAL"** and 3 duplicate copies of the original document marked **"COPY"** in one sealed envelope clearly marked:
"INVITATION TO TENDER FOR THE SUPPLY AND DELIVERY OF NOVASEPTUM P-POUCH STERILE 50ML AND P-MANIFOLD 4X50ML + PURGE shall be delivered to Botswana Vaccine Institute, Procurement Office
 - The name and address of the bidder should be clearly marked on the envelope.
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The Public Procurement Regulatory Authority Standardised Conditions of Tender for Supplies shall apply to this procurement, for which all the applicable Tender Data is contained in the tender document.

{Notwithstanding anything in the foregoing, the Botswana Vaccine institute is not bound to accept the lowest or any tender offer.}