

	TENDERING PROCEDURES	T 1.1 TENDER NOTICE and INVITATION TO TENDER
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Tender Reference No. BVI/WAR/24/2025-26

- **Tender Title. INVITATION TO TENDER FOR THE FRAMEWORK SUPPLY AND DELIVERY OF POLYETHYLENE GLYCOL FOR A PERIOD OF 12 MONTHS (1 YEAR)**

- Sealed Tender offers are invited for the procurement of **supply and delivery of POLYETHYLENE GLYCOL for a period of 12 months (1 year)** at the Botswana Vaccine Institute Limited

- The Procuring Entity is: Botswana Vaccine Institute Limited

- Procurement Method is: Open Domestic Bidding method of procurement

- Tenderers who are domiciled in Botswana must, in order to be considered for the award of the contract, be registered with the Public Procurement Regulatory Authority in the following categories:

Code: **211- General Supplies**

Sub code: **01 Chemicals**

- The tender is reserved for citizens or citizen contractors as stated under Section 76 (2) of the Public Procurement Act.
- Preference margins will be applied to qualifying bidders in line with the prescribed Preference Scheme

Economic Diversification Drive (EDD) or

Local Procurement Scheme (LPS)

(Only one will apply which benefits the Citizen more).

- Tender documents will be sent via email to the bidder upon presentation of proof of payment and confirmation of receipt of funds.
- Documents will be sent during working hours between 08:00AM and 16:00PM

- A non-refundable deposit of BWP250.00 payable by EFT or Bank deposit made out in favour of the Botswana Vaccine Institute bank account stated in the tender document and is required on collection of the tender documents. Youth owned companies shall pay half of the tender price, and proof required for verification is required upon collection. Deposits shall be made to the below stated banking details:

Bank: Access Bank

Account type: Current

Branch code: 552067

Branch name: Corporate

Account Number: 1002533640701

- Queries or clarifications relating to the issuance of these documents may be addressed in writing not later than 5 working days before the tender closing date to the Procurement Manager, Tel No: +267 3986729 Email address : procurement@bvi.co.bw

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- The closing date and time for receipt of sealed tender offers is 04/11/2025 at **1000hrs**
 - Late tender offers will not be accepted.
 - The Bid Submission Method is: **One (1) Envelope Submission Method** in which a tenderer's financial and technical offers are submitted together in one sealed envelope.
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- Submit one (1) original tender document marked **“ORIGINAL”** and 3 duplicate copies of the original document marked **“COPY”** in one sealed envelope clearly marked:
“INVITATION TO TENDER FOR THE FRAMEWORK SUPPLY AND DELIVERY OF POLYETHYLENE GLYCOL FOR A PERIOD OF 12 MONTHS (1 YEAR)” shall be delivered to Botswana Vaccine Institute, Procurement Office
 - The name and address of the bidder should be clearly marked on the envelope.
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The Public Procurement Regulatory Authority Standardised Conditions of Tender for Supplies shall apply to this procurement, for which all the applicable Tender Data is contained in the tender document.

{Notwithstanding anything in the foregoing, the Botswana Vaccine institute is not bound to accept the lowest or any tender offer.}